

**SUMTER COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE SUMMARY**

**SUBJECT:** Contract Change Order 19-West Bushnell Fire Station #22 with Emmett Sapp Builders

**REQUESTED ACTION:** Approve

☐ Work Session (Report Only)

☒ Regular Meeting

**DATE OF MEETING:** 7/12/2011

☐ Special Meeting

**CONTRACT:** ☒ N/A

Effective Date: 10/12/2010

Managing Division / Dept:

Vendor/Entity: Emmett Sapp Builders

Termination Date: \_\_\_\_\_

Facilities Development

**BUDGET IMPACT:** \$31,821.17

☐ Annual

☒ Capital

☐ N/A

**FUNDING SOURCE:**

ARRA and Capital Outlay Fund Revenue

**EXPENDITURE ACCOUNT:**

305-182-522-6215

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**HISTORY/FACTS/ISSUES:**

This is an increase in scope of work to include the following items:

- 1) Solar panel structural support and reroofing \$9,252.60
  - 2) Power to lift station \$1,170.18
  - 3) Utility provider relocated the transformer from the rear of the building to pole mounted transformers at front property line \$6,793.94.
  - 4) Landscape and irrigation \$9,454.20
  - 5) Add arc fault breakers per revised electrical plans \$5,150.25
-

**SUMTER COUNTY BOCC  
CHANGE ORDER FORM**

<b>PROJECT:</b> West Bushnell Fire Station #22	<b>CHANGE ORDER NUMBER:</b>	19-West Bushnell
	<b>DATE:</b>	7.12.2011
	<b>ARCHITECT'S PROJECT NO.:</b>	
<b>TO CONTRACTOR:</b> Emmett Sapp Builders Inc	<b>CONTRACT DATE:</b>	10.12.2010
4430 NE 83rd Rd	<b>CONTRACT FOR:</b>	\$2,150,272.00
Wildwood FL 34785		

The Contract is changed as follows:

This is an increase in scope of work to include the following items:

- 1) Solar panel structural support and reroofing \$9,252.60
- 2) Power to lift station \$1,170.18
- 3) Relocation of transformer from rear of building \$6,793.94
- 4) Landscape and irrigation \$9,454.20
- 5) Add arc fault breakers per revised electrical plans \$5,150.25

**Not valid until signed by the Owner, Architect.**

The original (Contract Sum) (Guaranteed maximum Price) was	\$2,150,272.00
Net change by previously authorized Change orders	\$418,559.94
The (Contract Sum) (Guaranteed maximum Price) prior to this Change order was	\$2,568,831.94
The (Contract Sum) (Guaranteed maximum price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$31,821.17
The new (Contract Sum) (Guaranteed maximum Price) including this Change order will be	\$2,600,653.11

The Contract Time will be (increased) decreased) (unchanged) by	0 Days
The date of Substantial Completion as of the date of this Change Order therefore is	

Bacon Group Inc.  
ARCHITECT  
2641 Sunset Point Rd  
Address  
Clearwater FL 33759

Emmett Sapp Builders Inc.  
CONTRACTOR  
4430 NE 83rd Rd  
Address  
Wildwood FL 34785

Sumter County BOCC  
OWNER  
Address

BY

BY

BY

Rick Bacon

Emmett Sapp

Don Burgess - Chairman

DATE

DATE

DATE

## Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

### Change Request

**To:** DOUG CONWAY  
Sumter County Board of Comm  
910 N Main St Room 201  
Bushnell, FL 33513  
Ph: 352-793-0200 Fax: (352)793-0207

**Number:** 51  
**Date:** 6/29/11  
**Job:** 10-09 West Bushnell Fire Station #22  
**Phone:**

**Description:** Proposal for Solar Panel Structural Support and Reroofing

We are pleased to offer the following specifications and pricing to make the following changes:

1. This is for removing the roof and insulation down to the metal deck in the area of the solar panel support structure legs that will connect to the bar joist.
2. Reinstalling the insulation and membrane roofing around the support legs.
3. Installing one additional layer of roof membrane under the solar panel structure then installing walk pads over the second layer of membrane roofing. Total area covered approximately 12'x24'
4. Supply and install solar panel structural support frame as per the revised structural drawings.

The total amount to provide this work is ..... \$9,252.60  
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow  
Emmett Sapp Builders, Inc.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

**Emmett Sapp Builders, Inc.**

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

Change Request 51 Price Breakdown  
Continuation Sheet

**Description:** Proposal for Solar Panel Structural Support and Reroofing

Description	Labor	Material	Equipment	Subcontract	Other	Price
Reroofing around Solar Panels				\$3,600.00		\$3,600.00
Support frame for Solar Panels				\$5,212.00		\$5,212.00
<b>Subtotal:</b>						<b>\$8,812.00</b>
			Markup	\$8,812.00	5.00%	\$440.60
<b>Total:</b>						<b>\$9,252.60</b>

## Proposal



RECEIVED

JUN 28 2011

BY: \_\_\_\_\_

4630 N.E. 35<sup>th</sup> Street  
Ocala, FL 34479

Phone (Marion): 352-236-2719  
Fax: 352-236-6067

State Certified Roofing Contractor: - CC-CA57974

Submitted To:

Emmett Sapp Builders

Date:

June 27, 2011

Job Name:

Firestations

Job Location:

Bushnell & Coleman Firestations

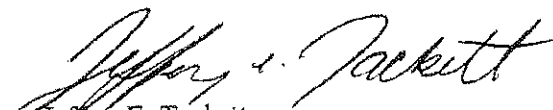
We Submit This Estimate To Supply & Install The Following:

- Remove Roofing Material and Insulation In Location Of Water Heater Frame Work.
- Re-Install Roofing Insulation and Materials, Along With Approx. 12' x 24' Walk Pad, Under Water Heater And To Ladder Location.

Total Price For Above To Be: \$3,600.00 each

Quote Is Good For 30 Days.

Respectfully Submitted,

  
Jeffrey E. Tackett

Acceptance Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PO# (if required) \_\_\_\_\_

# QBT INDUSTRIAL FABRICATIONS, INC.



1323 N. Jefferson Street \* P.O. Box 2115 Dublin, Ga. 31021-31040  
Phone # 478-275-4900 \* Fax # 478-272-1446

**WORK FOR:** Shelton Crow  
**COMPANY:** Emmett Sapp Builders, Inc.  
**JOB:** Bushnell Fire station Solar Panel Frame  
**DATE:** June 23, 2011

We can supply material, labor, and equipment to perform the scope of work described below.

- 1- Fabrication:
  - a. 4x4x1/4 Tube Steel Frame 18'-0" x 6'-5"- PF1
  - b. 3" Sch. 40 Pipe Columns 2'-0" Long PF2
  - c. 4x4x1/4 L on Top of Joist W7/S-402
  - d. 2x2x3/16 L Weld To T & B Joist PF2
  - e. All Material Primed ONLY
  
- 2- Installation:
  - a. Frame
  - b. Columns
  - c. Support Angle
  - d. Joist Support

Price of project: \$5,212.00

Thank you for the opportunity to quote this project. If you have any questions, please call (478) 275-4900.

Respectfully submitted,

  
CHRIS HOWELL

**Emmett Sapp Builders, Inc.**

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

***Change Request***

**To:** DOUG CONWAY  
Sumter County Board of Comm  
910 N Main St Room 201  
Bushnell, FL 33513  
Ph: 352-793-0200 Fax: (352)793-0207

**Number:** 34  
**Date:** 5/11/11  
**Job:** 10-09 West Bushnell Fire Station #22  
**Phone:**

**Description:** Power to lift station

We are pleased to offer the following specifications and pricing to make the following changes:

The total amount to provide this work is ..... \$1,170.18  
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow  
Emmett Sapp Builders, Inc.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

**Emmett Sapp Builders, Inc.**

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

Change Request 34 Price Breakdown  
Continuation Sheet

**Description:** Power to lift station

Description	Labor	Material	Equipment	Subcontract	Other	Price
Power to lift station				\$973.42		\$973.42
Project Management 2 hrs @ 45.00	\$90.00					\$90.00
Supervision - 1 hr @ 40.00	\$40.00					\$40.00

**Subtotal: \$1,103.42**

Markup \$1,103.42 5.00% \$55.17

Bond \$1,158.59 1.00% \$11.59

**Total: \$1,170.18**



**Emmett Sapp Builders, Inc.**

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

*Change Request*

**To:** DOUG CONWAY  
Sumter County Board of Comm  
910 N Main St Room 201  
Bushnell, FL 33513  
Ph: 352-793-0200 Fax: (352)793-0207

**Number:** 35  
**Date:** 5/11/11  
**Job:** 10-09 West Bushnell Fire Station #22  
**Phone:**

**Description:** Relocation of transformer form rear of building to pole mounted transformers at front property line.

We are pleased to offer the following specifications and pricing to make the following changes:

The total amount to provide this work is ..... \$6,793.94  
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow  
Emmett Sapp Builders, Inc.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

**Emmett Sapp Builders, Inc.**

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

Change Request 35 Price Breakdown  
Continuation Sheet

**Description:** Relocation of transformer form rear of building to pole mounted transformers at front property line.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Relocation of transformer form rear of building to pole mounted transformers at front property line.				\$6,236.35		\$6,236.35
Project Management - 2 hrs @ 45.00	\$90.00					\$90.00
Supervision - 2 hrs @ 40.00	\$80.00					\$80.00
<b>Subtotal:</b>						<b>\$6,406.35</b>
Markup				\$6,406.35	5.00%	\$320.32
Bond				\$6,726.67	1.00%	\$67.27
<b>Total:</b>						<b>\$6,793.94</b>

**Emmett Sapp Builders, Inc.**

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

*Change Request*

**To:** DOUG CONWAY  
Sumter County Board of Comm  
910 N Main St Room 201  
Bushnell, FL 33513  
Ph: 352-793-0200 Fax: (352)793-0207

**Number:** 52  
**Date:** 6/30/11  
**Job:** 10-09 West Bushnell Fire Station #22  
**Phone:**

**Description:** Landscape & Irrigation

We are pleased to offer the following specifications and pricing to make the following changes:

The total amount to provide this work is ..... \$9,454.20  
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow  
Emmett Sapp Builders, Inc.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:

**Emmett Sapp Builders, Inc.**  
4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

Change Request 52 Price Breakdown  
Continuation Sheet

**Description:**      Landscape & Irrigation

Description	Labor	Material	Equipment	Subcontract	Other	Price
Landscape & Irrigation				\$13,504.00		\$13,504.00
Credit Landscape Budget				\$-4,500.00		\$-4,500.00
<b>Subtotal:</b>						<b>\$9,004.00</b>
			Markup	\$9,004.00	5.00%	\$450.20
<b>Total:</b>						<b>\$9,454.20</b>

## Shelton Crow

**From:** Amir Badakhshan <abadakhshan@greenwoodfl.com>  
**Sent:** Monday, June 27, 2011 3:35 PM  
**To:** Shelton Crow  
**Subject:** Re: West Bushnell FS & South Wildwood FS (Coleman)

**Importance:** High

Shelton,

It was certainly a pleasure meeting you on the jobsite today.

Per our discussion the irrigation crew will be on site on Wednesday to install the underground irrigation piping. The above ground dripline will be installed during the planting and mulching.

I also reviewed the new planting requirements as discussed this morning and have the following list of trees and shrubs to be installed:

- 1 Live Oak
- 18 Crape Myrtle
- 180 Viburnum Suspensum
- 134 Indian Hawthorne
- 68 Juniper

This change will increase the price for trees and shrubs planting from \$4,882 to **\$6,194**.

I believe that the amount of sod required to cover the areas discussed this morning will be only 16,000 sf (**\$3,040**). The seed & mulch is already done and no longer required by landscaping.

The irrigation price remains unchanged (**\$3,470**), this price includes the labor for jeting pipes under the driveway.

**The new total for landscape and irrigation is \$12,704.**

Additionally, we can do the grading and removing of the surface vegetation in the landscape and sod area for \$800.

Please confirm your acceptance via email or fax.

Regards,

**Amir Badakhshan**  
**Greenwood Landscaping**  
5375 Ohio Ave.  
Sanford, FL 32771  
(407) 328-6488  
(407) 302-5494 FAX

----- Original Message -----

**From:** Shelton Crow  
**To:** Amir Badakhshan  
**Cc:** PattieWholly  
**Sent:** Friday, June 24, 2011 10:41 AM  
**Subject:** RE: West Bushnell FS & South Wildwood FS (Coleman)

Thank you Amir.

Thank you,  
Shelton Crow

Emmett Sapp Builders, Inc.  
352-748-1949 office  
352-748-1065 fax  
352-483-6686 cell

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**From:** Amir Badakhshan [mailto:abadakhshan@greenwoodfl.com]  
**Sent:** Friday, June 24, 2011 10:26 AM  
**To:** Shelton Crow  
**Subject:** Re: West Bushnell FS & South Wildwood FS (Coleman)

Shelton,

Per your request I am attaching a list of refereances with some projects that we have completed in the last couple of years.

I have also asked my insurance agent to fax you our insurance certificate.

Thanks,

**Amir Badakhshan**  
**Greenwood Landscaping**  
5375 Ohio Ave.  
Sanford, FL 32771  
(407) 328-6488  
(407) 302-5494 FAX

----- Original Message -----

**From:** Shelton Crow  
**To:** Amir Badakhshan  
**Cc:** PattieWholly  
**Sent:** Thursday, June 23, 2011 11:19 AM  
**Subject:** RE: West Bushnell FS & South Wildwood FS (Coleman)

Amir,  
Please call to discuss - I tried calling the phone # you have listed but could not get through. I need you to send me job and supplier references along with your insurance information.

Thank you,  
Shelton Crow  
Emmett Sapp Builders, Inc.  
352-748-1949 office  
352-748-1065 fax  
352-483-6686 cell

---

**From:** Amir Badakhshan [mailto:abadakhshan@greenwoodfl.com]  
**Sent:** Monday, June 20, 2011 11:00 AM  
**To:** Shelton Crow  
**Cc:** carlos Genis  
**Subject:** West Bushnell FS & South Wildwood FS (Coleman)

Shelton,

Please find our revised pricing for the two fire station projects below. Since last year many of the prices have changed. The most important impact is in the price of Diesel fuel which impacts our sod prices. We are confident that you will be pleased with the performance of our company on these projects. We do have crew available to start on the WB station immediately. Please review these proposals below. I will call you shortly to discuss.

## Proposal

Job: Fire Station #22, West Bushnell			
LANDSCAPE -	Total Landscape materials and installation per plans & specs.	\$	4,882.00
SOD -	22000 SF Bahia Sod	\$	4,180.00
SEED -	4300 SF Bahia seed & mulch	\$	215.00
IRRIGATION -	Irrigation system ( Design Build ).	\$	3,470.00
TOTAL PROPOSAL AMOUNT		\$	12,747.00

Job: Fire Station #33, Coleman			
LANDSCAPE -	Total Landscape materials and installation per plans & specs.	\$	10,830.00
SOD -	18800 SF Bahia Sod	\$	3,572.00
IRRIGATION -	Irrigation system ( Design Build ).	\$	3,240.00
TOTAL PROPOSAL AMOUNT		\$	17,642.00

### NOTES:

- 1- Proposed on grades provided within 1/10 of a foot.
- 2- Right of Way permits by owner. All high voltage electric to irrigation controller, etc. by owner.
- 3- Jack and bore / cut and patch to be provided by owner.
- 4- **Sod quantity is only an estimate. Additional sod to be charged at unit cost.**
- 5- Removal, relocation and trimming of existing sod, trees or shrubs (if required) is not included.
- 6- Hand watering or watering of non-irrigated areas not included.
- 7- Warranty: Only valid if automatic irrigation system is in place and operational. Not responsible for damage caused by drought, freeze, irrigation deficiencies, turf weeds, infestations, disease or storm damage. Assumes no liability for the damages or consequential damages caused by conditions beyond our control.

Warranty coverage: trees - 1 year

Warranty coverage: shrubs - 1 year

Warranty coverage: Sod - 30 days
- 8- **Irrigation backflow & sleeves included. Bahia sod is not irrigated.**
- 9- Bond is not included. Survey is not included
- 10- Proposal valid for 30 days.

Regards,

**Amir Badakhshan**  
**Greenwood Landscaping**

5375 Ohio Ave.  
Sanford, FL 32771  
(407) 328-6488  
(407) 302-5494 FAX

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From: [scrow@emmettsappbuilders.com](mailto:scrow@emmettsappbuilders.com)  
To: [estimating@greenwoodfl.com](mailto:estimating@greenwoodfl.com)  
Date: Fri, 17 Jun 2011 09:03:43 -0400  
Subject: West Bushnell FS & South Wildwood FS (Coleman)

Carlos,

Attached are your original proposals dated 5/28/10 for the two fire stations we currently have under construction. Please review and return back to our office as soon as you can. We are ready to start landscape at the WB station as soon as we can get someone on board. The plans are on our web site for you use if needed. [www.emmettsappbuilders.com](http://www.emmettsappbuilders.com) , Project Plans Tab, Password is "Abundant". Let me know if you have questions or need additional information.

Thank you,

# Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

## Change Request

To: DOUG CONWAY  
Sumter County Board of Comm  
910 N Main St Room 201  
Bushnell, FL 33513  
Ph: 352-793-0200 Fax: (352)793-0207

Number: 48  
Date: 6/22/11  
Job: 10-09 West Bushnell Fire Station #22  
Phone:

**Description:** Add Arc Fault Breakers as pre revised Electrical Plans

We are pleased to offer the following specifications and pricing to make the following changes:

The total amount to provide this work is ..... \$5,150.25  
(Please refer to attached sheet for details.)

The schedule is not affected by this change.

If you have any questions, please contact me at (352)748-1949.

Submitted by: Shelton Crow  
Emmett Sapp Builders, Inc.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc:



## Emmett Sapp Builders, Inc.

4430 NE 83RD ROAD  
WILDWOOD, FL 34785  
(352) 748-1949

### Change Request 48 Price Breakdown Continuation Sheet

**Description:** Add Arc Fault Breakers as pre revised Electrical Plans

Description	Labor	Material	Equipment	Subcontract	Other	Price
Arc Fault Breakers 9 @ 305.00 ec				\$2,745.00		\$2,745.00
Electrical Labor/Equpt/Misc Materials				\$1,900.00		\$1,900.00
Project Management 4 hrs @ 45.00 per	\$180.00					\$180.00
Supervision 2 hrs @ 40.00 per	\$80.00					\$80.00
<b>Subtotal:</b>						<b>\$4,905.00</b>
Markup				\$4,905.00	5.00%	\$245.25
<b>Total:</b>						<b>\$5,150.25</b>



## Order Confirmation

**This is not an invoice.** Your order is scheduled to ship today via UPS NEXTDAY AIR.

**Any Questions?** Call 800.497.6255 or contact us immediately.

**Account:** Village Air and Electric  
**Ordered By:** Jamie Zito

**Shipping To:**  
8279 North US HWY 301  
Wildwood, FL 34785

**Confirmation #:** ORD-75349-H0210  
**Your Ref #:** BushnellFD  
**Date:** 6/22/2011  
**Order Total:** \$2,565.00

**Ship Via:** UPS NEXTDAY AIR

Item Name	Qty	Details	Unit Price	Line Price
			Subtotal:	\$2,475.00
			Shipping:	\$90.00
			Tax:	*TBD*
			Order Total:	\$2,565.00

**Please keep this confirmation for your records.**

**RELECTRIC Inc.**

You can find the RELECTRIC Store Terms of Sale and Sales Policies by clicking on Terms of Sale or Sales Policies

Answers to frequently asked questions regarding RELECTRIC orders can be found here.

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Information regarding your personal information can be viewed here

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## Shelton Crow

To: Jamie Zito  
Subject: RE: Bushnell fire

Thank you,  
Shelton Crow  
Emmett Sapp Builders, Inc.  
352-748-1949 office  
352-748-1065 fax  
352-483-6686 cell

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**From:** Jamie Zito [mailto:jamie.zito@villageae.com]  
**Sent:** Wednesday, June 22, 2011 10:07 AM  
**To:** Shelton Crow  
**Subject:** Bushnell fire

Shelton

Siemens arc fault breakers (9)	\$305.00ea	\$2,745.00
Misc materials		300.00
Labor 40 hours	\$40.00	<u>1,600.00</u>
	total	\$4,645.00